



Experts on International Rules & Regulations for Training, Packing, Crating, Storage & Transport of Hazardous Goods

Dangerous Goods Management (Pty) Ltd South Africa ♦ Reg: 95/10879/07
P.O. Box 103 ♦ Kempton Park 1620 ♦ South Africa

2012 Training Schedule and Information

Course Administration

Bookings can be made by telephoning +27 (0)11 396 2755 with a follow up enrolment form sent to either; info@dgmsa.com or cbt@dgmsa.com or faxed to +27 (0) 11 396 2758
Enrolment forms sent electronically, even when not signed, will be binding.

Confirmation will be sent to the person making the booking along with directions to our Training Venue.
Invoices are sent out approximately one week prior to the course. All payments are due prior to commencement of the course.

All cancellations must be made in writing **7 working days** prior to the start of the training. (Full cancellation policy is available on request)

Please note that there will be no surcharge applicable if you postpone a course in writing **7 working days** prior to the start of the training. However, if the course is not postponed within the prescribed time frame there will be a surcharge of 20%.

Hotel Accommodation

We do not normally book accommodation for course delegates, however, we will gladly advise on nearby hotels or guest houses.

Instructors

All DGM instructors are trained to the highest standards and have all obtained the necessary qualifications. Each instructor undertakes the highest level of instruction both locally and abroad.
Our facilitators have not only been facilitating for a numbers of years, but are also involved with dangerous goods daily on a practical level.

In- House Courses

DGM offer in-house training. We are able to tailor the courses to suit your company's specific requirements. For further information, please contact our training department on +27 (0)11 396 2755.

Accreditations

DGM is the only training company in South Africa that has been offering IATA accredited training courses for the past 14 years. We are also accredited by the South African Civil Aviation Authority, TETA and IMO.



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AIR FREIGHT

IATA Dangerous Goods by Air – Initial (Categories 1, 2, 3 & 6)	5 Days
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This course is designed specifically for shippers, shipper’s agents, packers, airlines and ground handling agents who must, according to both local and international Regulations, undergo approved training. These Regulations are governed by the International Civil Aviation Organisation (ICAO) and IATA, and are a worldwide legal requirement, which is enforced by the Civil Aviation Authorities.

This course covers the contents of the Dangerous Goods Regulations with the exception of Radioactive material. (A separate two day course is available for Radioactives)

- General philosophy of dangerous goods transportation
- Application of the regulations
- Limitations of transport of certain classes
- The classification and identification of goods and the correct use of MSDS’s
- Packing of dangerous goods
- Marking and labelling
- Documentation and the responsibilities associated to this document
- Storage, segregation and local requirements
- Checking of cargo

At the end of the course, the delegates will undertake an examination and on successful completion will be issued with an IATA certificate, which is recognised internationally and is valid for a period of two years. The pass mark required is 80%.

Dates:

Johannesburg	Johannesburg
21 st – 25 th May	17 th – 21 st September
25 th – 29 th June	15 th – 19 th October
09 th – 13 th July	19 th – 23 rd November
27 th – 31 st August	03 rd – 07 th December

IATA Dangerous Goods – Recurrent (Categories 1, 2, 3 & 6)	3 Days
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A three day re-validation course is available for personnel who still hold a current certificate for Dangerous Goods by Air, but is due to expire within the 24 month prescribed validity period.

The same topics are covered as for the initial course.

An examination will be held at the end of the course, with a required pass mark of 80%.

On successful completion of the examination an internationally recognised certificate is issued.

Dates:

Johannesburg	Johannesburg
07 th – 09 th May	13 th – 15 th August
04 th – 06 th June	03 rd – 05 th September
27 th – 29 th February	29 th – 31 st October
25 th – 27 th July	05 th – 07 th November

Please contact our training department for costs and information on training at other centres



AIR FREIGHT

Infectious Substances Shipping Guidelines

2 Days

These Regulations have undergone major changes in 2007, which have affected the industry dramatically. We address all the requirements and how to effect the transportation of these products, safely.

At the end of the course, the candidate will be able to: -

- Understand their legal responsibility and liability
- Locate information from all relevant sections of the DGR
- Understand state and operator variations
- Select the correct Proper Shipping Name
- Understand information on the completion of the Shipper's Declaration for Dangerous Goods
- Select the correct packing materials and the correct use of the packing instructions
- Marking and labelling of packages
- Acceptance check lists

At the end of the course the candidates will be expected to complete an examination. The required pass mark is 80% - on successful completion an internationally recognised certificate is issued.

Please contact our training department for further information

Radioactive Material by Air

2 Days

This course will provide the delegate with sufficient knowledge of radioactive material which is to be offered to an airline for transport.

The course content is as follows: -

- Section 10 of the IATA DGR
- An introduction to Radioactives
- The applicability and limitations which may apply
- Correct Classification of the materials
- Identification of the materials
- Determining activity present
- Packing, packing instructions and criteria for radioactive materials
- Packaging test procedures and requirements
- Marking, labelling and documentation.

At the end of the course the candidates will be expected to write an examination. On successful completion of the examination an internationally recognised certificate is issued. The required pass mark is 80%.

Please contact our training department for further information.



AWARENESS COURSES

Cargo Security Awareness

1 Day

This course has been designed to encompass most areas of aviation security and in particular an awareness of suspect materials and prohibited items. This course is intended for all staff that handles and process air cargo shipments and documentation, and can be provided on an in-house basis.

At the end of this course the candidates will be able to:-

- Define the nature of security risks and threats
- Recognise security risks and methods to reduce such risks
- Identify the actions to be taken in the event of a security breach
- Define the functions of a security plan
- Identify individual role responsibilities within a security plan
- Define "high consequence" dangerous goods.

Please contact our training department for more information.

IATA DG Regulations Awareness

1 Day

According to both IATA and CAA regulations, all personnel involved in the transport chain, are required to undergo relevant training. This course is designed according to the IATA regulations, and is aimed at personnel working with cargo on a practical level. This course is offered on an in-house basis and is a practical course where we are able to include your company's own policies. Candidates will be required to complete a test and on successful completion will receive a certificate. Pass mark is 80%

The following is covered in the content of the course: -

- Identify hazard labels and dangerous goods markings
- Recognise undeclared dangerous goods
- Correct handling of dangerous goods packages.
- Storage and loading procedures
- Emergency response procedures
- Responsibilities

Please contact our training department for further information.

Flight crew, cabin crew, load planners and passenger handlers

1 Day

According to both international and local regulations, any Crew member (flight deck and cabin crew), passenger handler or load planner must hold a current dangerous goods certificate.

The course covers the following: -

- General philosophy and limitations of dangerous goods
- Provisions for passengers and crew
- Emergency response procedures (Practical)
- Understanding the list of dangerous goods
- Labelling and Marking of dangerous goods packages
- Recognition of undeclared dangerous goods which may be carried by passengers
- NOTOC, stowage and loading (Load planners and Flight crew only)

At the end of the course the candidates will be expected to complete an examination. The required pass mark is 80% - on successful completion an internationally recognised certificate is issued.

Please contact our training department for further information.



SEA FREIGHT

Dangerous Goods by Sea – Initial

3 Days

This course is based on the IMDG Code, which are the rules established by the International Maritime Organisation (IMO). All shippers and their agents, offering Dangerous Goods to Shipping lines, are required to comply with this code and are therefore required to have knowledge of the use of the IMDG Code for identifying substances and applying the correct packaging, marking, labeling and documentation for Dangerous Goods.

The following subjects are covered:

- International Conventions for the Safety of Life at Sea
- International Convention for the Prevention of Pollution from vessels
- Classification of hazards
- Correct packaging, marking and labelling of packages and containers
- Correct completion of the Multimodal Shippers' Declaration.
- Containerisation of dangerous goods including segregation
- Stowage and securing of cargo.

At the end of the course the candidates will be expected to complete an examination. The required pass mark is 80% - on successful completion an internationally recognised certificate is issued.

Dates:

Johannesburg	Johannesburg
23 rd – 25 th April	22 nd – 24 th August
16 th – 18 th May	12 th – 14 th September
20 th – 22 nd June	10 th – 12 th October
04 th – 06 th July	14 th – 16 th November
	10 th – 12 th December

Dangerous Goods by Sea – Recurrent

2 Days

A two day re-validation course is available for those personnel who are already certified in this field. Delegates must still hold a current certificate in order to qualify for this course. The same topics are covered as for the initial course.

At the end of the course the candidates will be expected to complete an examination. The required pass mark is 80% - on successful completion an internationally recognised certificate is issued.

Johannesburg	Johannesburg
24 th – 25 th April	23 rd – 24 th August
17 th – 18 th May	13 th – 14 th September
21 st – 22 nd June	11 th – 12 th October
05 th – 06 th July	15 th – 16 th November
	11 th – 12 th December

Please contact our training department for costs and information on training at other centres



CONTRACT: REGISTRATION FORM

Course: _____ **Proposed Dates:** _____

Venue: **JNB** **DBN** **CPT**

Candidates Details

Surname:	_____ <i>Mr. / Mrs. / Miss</i>
First Names:	_____
I.D. Number:	_____
Job description:	_____
Residential Address:	_____

Publications

Purchase Student Subsidized IATA DGR	YES / NO
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Company Details

Company Name:	Branch:
VAT. REG. NR.:	Company Reg. Nr.:
Postal Address:	_____
Company Contact Person:	E-mail address:
Company Telephone:	Company Facsimile:

Confirmation of Booking: (To be authorized by Branch/H.R./Training Manager or M.D)
 I, the undersigned, agree to adhere to D.G.M.'s Conditions and Guidelines. (Copy available on request.)

Name: _____ Designation: _____

Company Order #: _____ Date: _____ Signed: _____

For IATA Dangerous Goods By Air Courses,
The student registration with IATA Montreal will attract an
Additional Charge.

- **PAYMENT OF COURSE FEES:** Due before commencement of the course.
- Cancellations can only be accepted if received 7 working days before commencement of the course.
- Cancellations during the week prior to the course: Course fee will be due in full.
- Please note that there will be no surcharge applicable if you postpone a course in writing **7 working days** prior to the start of the training. However, if the course is not postponed within the prescribed time frame there will be a surcharge of 20%.
- Substitute candidates are welcome.

IATA Accredited Training School &
Approved by the South African Civil Aviation Authority &
TETA